



# **Guidelines**

## **for the granting and implementation of**

### **scholarships**

#### **of the Peter und Traudl Engelhorn Stiftung (Foundation)**

#### **for the promotion of Life Sciences**

(version of 2018, May 24th, )

#### **Preamble**

**The Peter und Traudl Engelhorn Stiftung, hereinafter called "the Foundation", is committed to the advancement of Life Sciences and invites high potential junior scientists to apply for postdoctoral stipends, which may be granted after a subtle evaluation process.**

**The present guidelines outline the obligations of any applicant/scholarship holder; and acceptance of which is a prerequisite for applying for a postdoctoral stipend.**

#### **Data Protection**

The Foundation requires a profound insight into the data provided by the applicant. These data are treated strictly confidential and are used solely for the evaluation of the applicants for a postdoc scholarship/stipend.

These data are stored in a professional and secure manner. Applications, which did not succeed in the granting of a stipend are stored for 24 months after the completion of the application process in order to allow a comparison in case of a new application by the applicant and are deleted thereafter.. On special request the deletion procedure may be done asap.

#### **Conditions and terms for a PostDoc grant**

Scholarships/stipends are granted on an exclusive basis only. The applicant is obliged to keep The Foundation informed in case an application is filed to another institution that provides research grants, and in case of acceptance of a grant by another organization the applicant must inform The Foundation immediately. The application is then not evaluated further.

The application and all information must be submitted in written form.



**By accepting the grant/stipend the receiving researcher agrees to following terms:**

The grantee and the hosting research organization, institution or University must use the granted financial support only for the accepted purpose and must always adhere to the criteria of good scientific practice

The grantee is obliged to devote his/her time and efforts fully to the accepted project. The hosting research organization, institution or University shall ensure that the grantee is not distracted by other tasks and projects.

The grant/stipend will be revoked, if the research project is not started after 9 months and any financial benefit received from The Foundation must be reimbursed to The Foundation.

In case the grantee has the intention to change the topic of the project or to change to another organization The Foundation has to be informed immediately. The Foundation reserves the right to discontinue the grant if it deems that the change does not meet its standards for granting a postdoc scholarship/stipend.

**The terms of the financial support** provided by The Foundation are fixed by a mutual agreement between the hosting organization and The Foundation (the "Contract"). The Foundation does not cover any overhead costs.

There is also the option to pay grants directly to the grantee. This is done at the sole discretion of The Foundation and in consent with the hosting organization. The Foundation reserves the right to reclaim amounts that exceed the agreed figures, as well as any erroneous payments.

In addition, the grant may be terminated and payments recalled in case the payments are not used according the mutual agreements and the Contract, and or if any reporting obligation is not met in due time.

**Publications and Reports**

The grantee is obliged to have The Foundation mentioned as a sponsor of his/her research work within the 'Acknowledgments' of any publication relating to the research that are subject to the grant. It is expected that the grantee provides pre-/re-prints of scientific publications to The Foundation.

The grantee is obliged to provide half-yearly reports to The Foundation detailing the progress of the research project and which shall not exceed five pages each. In addition, the grantee is obliged to provide a final report not later than two months after the end of the stipend.



### **Alumni-Network**

The Foundation intends to enable interaction between active scholarship holders and alumni. The scholarship holder acknowledges and consents that his/her name, title, position, and employer's name and address are included in a scholarship holder / alumni file, which will be shared between scholarship holders, alumni and The Foundation, and agrees to use it solely for the purpose of scientific exchange between active scholarship holders and alumni .

The foregoing is hereby noted with approval:

Name: \_\_\_\_\_

Place: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Applicant's signature

### **Application contact:**

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